

SAN FRANCISCO BAY AREA WATER TRANSIT AUTHORITY

MINUTES OF THE BOARD OF DIRECTORS MEETING

(June 28, 2007)

The Board of Directors of the San Francisco Bay Area Water Transit Authority met in regular session at the Port of San Francisco, Bayside Conference Room, Pier 1 on the Embarcadero, San Francisco, CA.

1. ROLL CALL AND CALL TO ORDER

A meeting of the Board of Directors began at 12:35 p.m. Directors present were President Charlene Haught Johnson, Directors Al Boro, James Fang, Anthony Intintoli, Rocco Mancinelli, Marina Secchitano and Anthony Withington.

2. REPORT OF BOARD PRESIDENT

President Johnson had no report to make.

3. REPORT OF DIRECTORS

Director Secchitano complimented the Golden Gate Bridge Highway and Transportation District's refurbishment of the *MV Marin*. She also mentioned having attended the National Small Vessel Security Summit in Virginia in June, noting that the event was attended by representatives from the Coast Guard, U.S. Customs and Border Patrol, Department of Homeland Security and others. She suggested that the Authority continue to be informed of national small vessel regulations and coordinated efforts for security.

4. REPORTS OF STAFF

CEO Steve Castleberry reviewed the CEO report highlighting the following issues:

- South San Francisco – Mr. Steve Castleberry and Ms. Nina Rannells met with AC Transit to discuss their proposal to operate the Oakland-South San Francisco service.
- Hercules – The City desires to move the terminal site 400 feet from the current preferred site.
- APTA Ferry Committee – Mr. Castleberry participated in a conference call to discuss establishment of an APTA Ferry sub committee.
- Women's Transportation Seminar - The Authority was named Employer of the Year at the WTS's annual awards ceremony.
- Outreach – The Authority is working with the Golden Gate Bridge District in organizing Lunch for the Office Bunch outreach events this summer to help promoting ferry ridership.
- Keel Laying Ceremony – Staff and Directors were invited to participate in a keel laying ceremony in Seattle, Washington.

Director Withington asked the status of the Port Sonoma service. Mr. Castleberry answered that the Authority is coordinating with potential local sponsors, adding that the next step would likely be an updated ridership study and that wake wash studies continue.

5. CONSENT CALENDAR (Items 6 and 7)

Director Boro noted that the Administrative/Legislative/Finance Committee met on June 12 and discussed the items on the current Board agenda consent calendar. He noted that although no

quorum was reached in committee the committee informally recommended the items for approval by the Board.

Director Withington moved to approve the item. Director Mancinelli seconded the motion and the item carried unanimously.

6 APPROVAL OF FISCAL YEAR 2007/2008 BUDGET (Item 8)

Ms. Nina Rannells, Grants Manager, reviewed the annual budget noting that fewer funds are allocated for planning efforts and marketing purposes this year and budget activities are focused on delivering funded projects for South San Francisco and Berkeley. Ms. Shirley Douglas Manager, Community Relations, added that staff is now focusing its marketing and outreach efforts in South San Francisco to gain support for that service.

Director Intintoli asked how salary increase amounts are controlled, with respect to the salary ranges approved in the previous item. Mr. Castleberry answered that this budget limits the budget for total staff adjustment.

Director Boro asked if the Antioch, Martinez and Redwood City service studies will be funded by future bond measures and if funding for the Berkeley terminal is included in the budget. Ms. Rannells answered that under RM2, funding is not available for building the Berkeley terminal, but that funding is available for the terminal's conceptual design. She added that other funding will be made available for operating and maintaining the Berkeley service. Mr. Castleberry added that the Antioch, Martinez and Redwood City services will require additional funding through bond measures and other sources in order to move forward.

Director Secchitano asked how much each vessel will cost to build. Ms. Rannells answered that the total project costs for each vessel are \$8 million.

Director Secchitano asked about the decrease in funding for marketing efforts. Ms. Douglas said that marketing efforts are ongoing, but that specialized events such as the free promotional trips for site specific area riders have been discontinued due to the expense involved in promoting those events.

Director Withington directed staff to research cost projections for additional or contracted human resource services.

Director Intintoli moved to approve the item. Director Boro seconded the motion and the item carried unanimously. Director Boro further complimented Ms. Rannells on the clarity of the budget presentation.

7 POSITION ON ASSEMBLY BILL 1350 (Item 9)

Mr. Barry Broad, the Authority's state lobbyist, presented this item for approval, noting that the Board's official position is sought opposing AB 1350 (Nuñez) until the bill is amended to include language specifically allocating funds to the Authority for emergency preparation and disaster response. He also briefly reviewed SB 976 (Torlakson), noting that the bill discusses the Authority's governance but has not gained any momentum in the Senate yet.

Director Intintoli moved the item. Director Withington seconded the motion and the item carried unanimously. Director Fang was absent from the vote.

8 SOUTH SAM FRANCISCO TERMINAL DESIGN

Mr. John Sindzinski, Manager of Planning and Design, gave a brief overview of the South San Francisco terminal design work and introduced Mr. Boris Dramov, Roma Design Group, who provided further details of the project.

Director Secchitano asked if public restrooms will be included in the design and if non-commute passenger services have been researched when considering the addition of restroom facilities in the design. Mr. Sindzinski said public restrooms are not included at this time because of issues like security and safety as well as high maintenance costs. Mr. Dramov added that the City of South San Francisco is interested in developing the area around the terminal, including restaurants and other businesses that would provide services such as public restrooms. Director Intintoli commented on problems experienced with having public restrooms available at the Vallejo Baylink ferry terminal.

Director Secchitano requested staff review closely the levels of floats to boats in the design, noting that all gangways do not match up to all boats at the San Francisco ferry terminal.

Director Withington asked if waiting passengers will be adequately protected from bad weather and if heaters will be installed in the waiting area. Mr. Dramov described the slanted roof design, noting that although the gangway is not completely enclosed, the pier waiting area is and the design reflects sufficient coverage to protect passengers while waiting for the ferry.

Director Boro asked if the design includes room for two-way passenger traffic on the pier. Mr. Dramov responded that the pier area will be sufficiently wide enough to accommodate both arriving and departing passengers at the same time.

Director Secchitano requested reviewing the design plan to ensure there is comprehensive coverage area for waiting passengers. Mr. Castleberry replied that staff would work with Roma Design Group and bring back a modified version of the design for the Board's review.

9 SOUTH SAN FRANCISCO SERVICE ASSUMPTIONS

Mr. Castleberry presented this item for discussion, giving a PowerPoint presentation detailing operational priorities of the South San Francisco service. He noted a provision in the Authority's legislation which requires the Authority to offer operation of new service on specific routes to current transit operators in the same service areas, although the Authority is not obligated to accept any proposal by any transit operator.

Director Secchitano asked if the Authority currently has sufficient staff to operate the new services. Mr. Castleberry said staff will be added as needed for operation.

Director Mancinelli asked if the transit operators who submit proposals to the Authority will include an operating budget in their proposal. Mr. Castleberry answered that an operating budget is required for the proposal to be considered.

10 OPEN TIME FOR PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Mr. James Swindler, Golden Gate Bridge, Highway and Transportation District, commented on the *MV Marin* that was recently refurbished at a cost of \$6.5 million (an approximate \$2 million decrease from new vessel construction estimates), noting that the vessel was significantly more

difficult to refurbish than it would have been to construct a new vessel. Improvements include upgrades to the entire passenger space including space for 75-100 bikes, a new P/A system, new seating, HVAC and other improvements.

11 ADJOURNMENT

All business having concluded, the meeting was adjourned at 2:35 P.M.

Respectfully Submitted,

A handwritten signature in black ink that reads "Karen Shelver". The signature is written in a cursive, flowing style.

Karen Shelver,
Board Secretary